

OHIO RECREATIONAL SPORTS ASSOCIATION CONSTITUTION



ARTICLE I – NAME

The name of this association shall be the Ohio Recreational Sports Association. (ORSA)

ARTICLE II – MEMBERSHIP

Section 1 – Professional

Membership shall be available to any individual regardless of professional affiliation, involved in or interested in any aspect of recreational sports. Members are entitled to all rights and privileges of the association including voting on official association business. Members may vote on association business via absentee ballot using the procedures defined by the executive committee.

Section 2 – Student

Student membership shall be available to graduate and undergraduate students who are interested in any aspects of recreational sports. Student members shall receive newsletters, be entitled to attend meetings and conferences, be eligible to hold the office of Student Representative and hold appointed positions on committees. Student members shall be eligible to vote on the office of Student Representative but shall not be eligible to vote on any other official association business at any state business meeting with the exception of the state student representative, who shall be eligible to vote on official association business at any state business meeting.

Section 3 – Dues

All members in good standing must have paid annual membership dues.

ARTICLE III – PURPOSE

The purpose of this Association shall be to foster and enhance the quality of recreational sports programs in the various settings throughout the state by means of professional meetings, publications, the dissemination of ideas, and the maintenance of policies consistent with the National Intramural-Recreational Sports Association (NIRSA) philosophy.

ARTICLE IV – STRUCTURE

Section 1

The association shall be a state organization and a state association member with the NIRSA. The Association shall meet the following criteria to maintain State Association membership with the NIRSA:

- A. Consistency of the purpose with the NIRSA
- B. A minimum of 55% of ORSA professional members must hold membership in the NIRSA
- C. Each elected officer in the ORSA must hold membership in the NIRSA
- D. Continuing proof of tax exempt status with the Internal Revenue Service
- E. A yearly submission of a report showing the maintaining of the guidelines

Section 2

There may be indirect affiliation with the American Alliance of Health, Physical Education, Recreation, Dance; National Recreation Parks Association; or other state or national organizations.

Section 3

An Executive Committee shall be formed to serve the membership in conducting the business of the Association.

ARTICLE V – OFFICERS

There shall be three types of officers- professional elective, student elective, and appointive.

Section 1

The professional elective officers of the Association shall be President, Vice President and Secretary. The student elective office of the Association shall be the Student Representative. All such officers must be NIRSA members and affiliated with institutions within the state of Ohio.

Section 2

The term of professional elective offices shall be two years. The period of office must run concurrently with the NIRSA State Director. Newly elected officers shall assume their responsibilities when the new Director assumes the State Director positions at the NIRSA Annual Conference. Election of officers shall take place at the ORSA State Workshop business meeting - regular elections in even number years and unexpired vacancies in odd number years.

The term of the student elective office shall be one year. The newly elected officer shall assume his/her responsibilities at the NIRSA Annual Conference. Election of the office shall take place annually at the ORSA State Workshop business meeting. If the Student Representative office becomes vacant, a replacement shall be appointed by the President/State Director to complete the term.

Section 3

The president shall be recommended to the Region III Representative to serve as the NIRSA State Director for Ohio.

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Section 4

The appointive office shall be the Treasurer. The term of this appointment shall be for one year.

Section 5

The management of the Association shall be entrusted to the Executive Committee, which shall consist of the President, Vice President, Secretary, Treasurer and Student Representative.

Section 6

Presidential Duties

The President shall preside at all meetings, enforce laws and regulations of the Association, carry out the will of the members and assist in the coordination of the State Workshop. The President shall appoint the Treasurer and all committees. Facilitate upcoming goals and objectives of ORSA Executive Committee and coordinate the new member orientation at the annual state workshop.

Vice President

The Vice President will coordinate and oversee all the day to day operations of the Standing and Ad-Hoc committees. Will be responsible for the development and coordination of all ORSA multi-media applications. Assist in development of short and long range goals and objectives. Attend and speak at the ORSA Workshop New Member Orientation. Shall assume duties of the President in his/her absence and in the event of an unexpired term being vacated by the President. In the event the Vice President position becomes vacant during the first year because of officer succession to the President's position, a replacement Vice President shall be elected at the next state's business meeting to fill the remainder of the unexpired Vice President's term.

Secretary

The Secretary will collect information to disseminate through a quarterly newsletter for the ORSA. Create the ORSA newsletter and send to the President for distribution. The Secretary shall keep minutes of all meetings and an updated mailing list of members. Shall assume duties of Vice President in his/her absence and shall succeed to the position of President in the event that an unexpired term cannot be completed by the President and/or Vice President. In the event the Secretary assumes another officer's unexpired term during the first year, a replacement Secretary shall be elected at the next state business meeting to fill the remainder of the unexpired Secretary's term.

Treasurer

The Treasurer shall supervise all receipts and expenditures of the Association. This is an appointed position by the President. Responsibilities include handling all of the monetary transactions for ORSA. This includes all of the scholarship reimbursements, payment for all ORSA social functions, purchasing awards / plaques / gifts, deposits from the auction (running credit card information, collecting money, etc.), and communicating with the Ohio Attorney General about our non-profit status (yearly). In addition reconciling the bank statements and managing the ORSA debit card.

The Student Representative

The ORSA Student representative is elected to serve the student membership of Ohio. The student representative will work closely with the ORSA President, National Student representative, Region III Student Representative and Region III Vice President. Responsibilities include: maintaining communication with student members through campus reps, assist with the coordination of student activities/presentations at the ORSA State Workshop and Region III Student Lead On, conduct a student session at the ORSA State Workshop and serve on the Student Leadership and Development Committee.

All officers are responsible for:

- Promoting awareness, interest, and involvement in ORSA
- Submitting reports/ updates for ORSA newsletter
- Attending and speaking at state business meetings and ORSA New member Session at the State Workshop
- Assisting in development of short and long range goals and objectives
- Attending the officer planning session

Immediate Past Workshop Coordinator

Shall serve as an advisor/consultant in the operation of the Association.

Host Workshop Coordinator

Shall serve as an advisor/consultant in the operation of the Association.

ARTICLE VI – MEETINGS

Section 1

Each year a State Workshop shall be conducted at which time an ORSA business meeting shall take place. Proposals for data shall be determined at this meeting. The location of State Workshops will be proposed by a bid process and chosen by the Executive Committee. Guidelines and requirements will be set by the membership of who and how we choose sites.

Section 2

Each year a state business meeting will be conducted at the Annual NIRSA Conference.

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Section 3

The Association membership in attendance or ten members, whichever is less, shall constitute a quorum for all state business meetings. Procedures as indicated in *Robert's Rules of Order* shall be followed.

ARTICLE VII – COMMITTEES

Section 1 – Standing Committees

Standing Committees shall be appointed by the President and approved by the membership at the first subsequent state business meeting.

The Standing Committees shall be:

- A. Constitution, By-Laws and Operating Code
- B. Nominations and Elections
- C. Budget and Allocations

All chairs of these committees must be appointed by the President and all members of each committee must follow an application process set forth by the Executive Committee.

Section 2 – Ad-Hoc Committees

Ad-Hoc Committees shall be appointed by the President as deemed necessary.

All chairs of these committees must be appointed by the President and all members of each committee must follow an application process set forth by the Executive Committee.

ARTICLE VIII – FEES AND DUES

Assessments, registrations and special fees must be approved by the Executive Committee. Membership dues shall be determined by a majority vote of the Association members at any state business meeting.

ARTICLE IX – AMMENDMENTS AND BY-LAWS

This constitution may be amended at any state business meeting of the Association, provided that two-thirds of the quorum approve. By-Laws may be adopted by a majority vote of the quorum at any state business meeting.